**MODULE THREE**

**SECOND QUESTIONS:**

1. **How do you keep your students focused and on track during collaborative projects?**

I use the following criteria:

1. Clearly explain what they have to do and answer any questions may arise
2. Share with them the goals of the activity
3. Give them a deadline (for example "Next Tuesday you will have to...")
4. Establish the rules ("You must do this / You mustn't do that...)

1. **How do you ensure all students contribute to the task?**

As we don’t use tablets for group work, for minor group activities that is what usually happens:

1. I care less about what the less proficient have produced in group, while I take more into consideration the process of learning while working with more proficient students in the group.
2. I test my students orally, in order to know what or if they have learned in the

group work.

The risk is to be influenced by the "Halo effect" of judgement of students' competence and skills, and to pre-evaluate what they do, without taking into consideration their potentials.